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## SUPPLY CONTRACT NOTICE

**“Machinery and equipment for FOOD4HELATH the Community Laboratory”**

**Vlora – Albania**

### **1. Reference**

**Interreg IPA CBC Italy – Albania - Montenegro 2014-2020 “FOOD4HEALTH” / 1st call for standard project /code.357/ Order No. 20, Date 12/12/2022**

### **2. Procedure**

Local Open Procedure–Supply contract

### **3. Programme title**

**Interreg IPA CBC Italy – Albania - Montenegro 2014-2020**

### **4. Financing**

Financed under project **“FOOD4HEALTH” / 1st call for standard project /code.357**

### **5. Contracting authority**

**Agriculture Technology Transfer Center Vlora**

Clarifications may be sought from the contracting authority at the following emails: [info@attcvlore.al](mailto:info@attcvlore.al) or [qttbvlore@yahoo.com](mailto:qttbvlore@yahoo.com) at the latest 21 days before the deadline for submission of applications stated at the point 19 below.

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## CONTRACT SPECIFICATIONS

### **6. Description of the contract**

The current contract will support Agricultural Technology Transfer Centre of Vlora - ATTC Vlora in the process of implementation of the project "Sustainable and innovative Agro food and fisheries value chain for MSME's cross border market-FOOD4HEALTH", financed under The Interreg IPA CBC Italy-Albania-Montenegro Programme, by targeting to SMEs and any other members of the communities benefit from incubation, assistance services and the machinery and equipment with the aim of i) improving the quality of production through an innovation-based approach in the local and cross-border market; ii) favouring knowledge and technology transfer; iii) explaining and applying the scientific results (diversification of production, innovative processing, protection of the environment, etc.). This will be achieved through supply of Machinery and equipment for FOOD4HELATH the Community Laboratory



**-Number and titles of lots**

One lot only

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## **TERMS OF PARTICIPATION**

### **7. Eligibility and rules of origin**

Participation is open to all legal persons (participating either individually or in a grouping – consortium - of tenderers) which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

All goods supplied under this contract may originate from any country.

### **8. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the tender form for a supply contract, to the effect that they are not in any of the situations listed in Section 23.3. of the practical guide.

### **9. Number of tenders**

- 10.** Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier

### **11. Tender guarantee**

No tender guarantee is required.

### **12. Performance guarantee**

Performance guarantee is required in the value of 5% of the amount of the contract signed.

### **13. Information meeting and/or site visit**

No information meeting is planned.

### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the



instructions to tenderers).

## 15. Period of implementation of tasks

The applicant which is ranked first has to deliver the goods as specified in the contract no later than 6 months from the signature of the contract by both parties.

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## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

- 1) Economic and financial capacity of tenderer. In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three years for which accounts have been closed.
  - The tenderer must demonstrate an average annual turnover, assets, or bank liquidity, liabilities equal to the budget of the contract.
- 2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.
  - at least 2 staff currently work for the tenderer in fields related to this contract
- 3) Technical capacity of tenderer (based on i.a. items 5 and 6 of the Tender Form for a Supply Contract). The reference period which will be taken into account will be the last 3 years from submission deadline.
- 1) The applicant can offer all the equipment required for this procedures with at least the technical specification, or better, as stated in the Technical Specification (Annex II).
- 2) The applicant can offer exact quantity of all the equipment required for this procedure as stated in the Technical Specification (Annex II).
- 3) The financial offer does not exceed the maximum budgeted as stated in the Technical Specification (Annex II) and the other documents of this procedure.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the



entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

#### Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. Some examples of when it may not be considered appropriate by the contracting authority are when the tenderer relies in majority on the capacities of other entities or when they rely on key criteria. If the tenderer relies on other entities it must prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract, for example by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be furnished when requested by the contracting authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

### 17. Award criteria

Lowest price.

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## TENDERING

### 18. How to obtain the tender dossier

The tender dossier is available from the contracting authority. Tenders must be submitted using the standard tender form for a supply contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to the email address [info@attcvlore.al](mailto:info@attcvlore.al), and [qttbvlore@yahoo.com](mailto:qttbvlore@yahoo.com) (mentioning the publication reference shown in item 1) at the latest 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at the latest 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be notified to the applicants at the latest 11 days before the submission deadline.



## 19. Deadline for submission of tenders

The candidate/tenderer's attention is drawn to the fact that there are two different systems for sending applications/tenders, either by post or private mail service, or by hand delivery.

In the first case, the application/tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip<sup>1</sup>, but in the second case it is the acknowledgment of receipt given at the time of the delivery of the application/tender which will serve as proof.

The tenders must be submitted no later than 21 February 2023, hr. 16:00 at the premises of the Agriculture Technology Transfer Center Vlora at the address

### **QTTB Vlore**

Address: Bashkia Vlorë, Shamogjin, Vlorë,

Any tender submitted to the contracting authority after this deadline will not be considered.

**The contracting authority may, for reasons of administrative efficiency, reject any application or tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the short-list report or of the evaluation report, if accepting applications or tenders that were submitted on time but arrived late would considerably delay the evaluation procedure (for instance when applications or tenders are received after the evaluation committee has finished its works and evaluating them would imply re-calling the evaluation committee) or jeopardise decisions already taken and notified.**

### **How tenders may be submitted**

Tenders must be submitted in English or Albanian to the contracting authority in a sealed envelope:

- EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to:

“Name of the Applicant  
Address of contracting authority  
Reference number or name of the Procedure which is being applied”

- OR hand delivered by the participant in person or by an agent directly to the premises of the contracting authority in return for a signed and dated receipt, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

“Name of the Applicant  
Address of contracting authority  
Reference number or name of the Procedure which is being applied”

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<sup>1</sup> It is recommended to use registered mail in case the postmark would not be readable.



The contract title and the Publication reference (see item 1 above) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

Tenders submitted by any other means will not be considered.

By submitting a tender candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

## **20. Tender opening session**

The tender opening session is planned for 22 February 2022, hr.10:00 at the premises of the Agriculture Technology Transfer Center Vlora at the address: **QTTB Vlore**, Bashkia Vlorë, Shamogjin, Vlorë, Any modification of the time or venue will be notified to the tenderes.

## **21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

## **22. Legal basis<sup>2</sup>**

Regulation (EU) N°236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action

Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II)

Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Regulation (EU) No 231/2014 of the European Parliament and of the Council establishing an Instrument for Pre-accession assistance (IPA II)

Regulation (EU, EURATOM) No 966/2012 of the European Parliament and of the Council of 25 October 2012 on the financial rules applicable to the general budget of the Union and repealing Council Regulation (EC, EURATOM) No 1605/2002 (EU Financial Regulation);

Commission Delegated Regulation (EU) No 1268/2012 of 29 October 2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union.

Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal;

Commission Delegated Regulation (EU) No 481/2014 of 4 March 2014 supplementing Regulation (EU) No 1299/2013 of the European Parliament and of the Council with regard to specific rules on eligibility of expenditure for cooperation programmes;



Regulation (EU) No 1303/2013 of the European Parliament and of the Council of 17 December 2013 laying down common provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund, the European Agricultural Fund for Rural Development and the European Maritime and Fisheries Fund and laying down general provisions on the European Regional Development Fund, the European Social Fund, the Cohesion Fund and the European Maritime and Fisheries Fund and repealing Council Regulation (EC) No 1083/2006;

and in compliance with: **Interreg IPA CBC Italy – Albania - Montenegro 2014-2020**;  
and the respective Project Implementation Manual Package.

### **23. Additional information**

Not applicable.